

Phlebotomy Certificate Program



Classes Starting Every Quarter

July 1, 2024 – Summer Quarter

September 30, 2024 – Fall Quarter

January 1, 2025 – Winter Quarter

Minimum Requirements to Apply

- Be at least 18 years of age or older
- Have a high school diploma or GED
(Foreign transcripts must be evaluated by a member of NACES)
- Have a valid American Heart Association
Basic Life Support (BLS) for Healthcare Professionals CPR certification

Step 1

**Complete the Online Application
(There is a \$65 application fee)**

[APPLY NOW](#)

Step 2

Order Your Official High School Transcript or GED

Contact your high school to order your transcripts.

GED transcripts can be ordered from www.GED.com

Electronic submissions:

Have transcripts sent electronically to
KPSAHS-transcripts@kp.org

Send by U.S. Mail to:

KPSAHS (Attn: Admissions),
938 Marina Way South, Richmond, CA 94804

**We do NOT accept copies of high school diplomas, college transcripts,
and transcripts sent directly from applicants**

Foreign Diplomas and Transcripts

All foreign transcripts must be evaluated by a member of [NACES](#) prior to submission.

Required English Proficiency – TOEFL

Some students may need to submit TOEFL scores as evidence they have met the KPSAHS *Required English Proficiency* policy. Refer to the [KPSAHS Academic Catalog](#) for detailed information.

Step 3

Take the Wonderlic Scholastic Level Exam

After we receive your official transcript, we will call you to schedule your online exam.

What is the Wonderlic Scholastic Level Exam?

The Wonderlic includes questions on simple math, basic logic, language comprehension, spatial reasoning, and pattern identification.

Step 4

Pass a Drug & Background Screen

There is a fee of approximately \$90 that you will pay directly to the vendor.

**All applicants must have a clean drug and background screen
to be accepted into the program.**

Step 5

**Pass a KP Physical
(No Charge to You)**

Want More Information?

We're here to help and happy to answer your questions

To Contact Us:

Phone 510-231-5123 or email admissions@kpsahs.edu

Attend a Virtual [Information Session](#)