MAKE SURE YOU ARE READY TO APPLY -
READ THOROUGHLY BEFORE BEGINNING YOUR ONLINE APPLICATION

- **Prerequisite Courses**: All prerequisite coursework must be complete (in progress coursework will not be accepted).

- **Official Transcripts**: Official transcripts from **ALL** colleges attended must be received by KPSAHS on or before 6:00 PM on the application deadline.

- **Minimum Degree Requirement**: Proof that you have met the minimum degree requirement (Associate of Arts or Associate of Sciences) must appear on your Official Transcripts. Official transcripts showing evidence of your degree must be received on or before 6:00 PM on the application deadline.

- We will **NOT** accept official transcripts after the application deadline for any reason.

- **Application Fee**: Payment of the (**non-refundable**) application fee must be made on or before 6:00 PM on the application deadline.

- **Job Shadowing Documentation**: Upload proof of in-person job shadowing or the completed **Job Shadowing Writing Assignment** through the online application portal.   This must be uploaded on or before 6:00 PM on the application deadline.

- **NEW - Prerequisite Confirmation Form**: **Download the Prerequisite Confirmation Form from the Apply Now page. Upload the completed form through the online application portal. This completed form must be uploaded on or before 6:00 PM on the application deadline**.

- Visit the **Apply Now page** and/or the **Academic Catalog** for detailed information on applying, including but not limited to submitting Official Transcripts, Foreign Transcript evaluation, TOEFL/English Language Proficiency, AP Score submission, etc.

- **Click here to begin your online application**: **https://www.mykpsahs.com/Applicant/ApplyOnline_Login.aspx**