



## Anatomy & Physiology I & II Program Dates

Quarter	Course	Application Deadline (or class capacity of <u>30</u> students.)	AP I & II Course Dates	Online Orientation
Spring 2018	AP I	March 8, 2018	April 2 – June 22, 2018	Monday, April 2, 2018 at 8 am
Summer 2018	AP II	June 1, 2018 (Open to KPSAHS API Students)	July 2 – September 21, 2018	TBD
Fall 2018	AP I	September 7, 2018	October 1 – December 21, 2018	Monday, October 1, 2018 at 8am
Winter 2019	AP II	December 14, 2018 (Open to KPSAHS API Students)	January 2 – March 22, 2019	TBD

### Admissions Requirements (Please review to make sure you meet the requirements before submitting your application):

- All applicants must be 18 years of age to apply.
- All applicants must submit **Official Sealed Transcripts.** High School, GED or College.
- Submit an online application.
- \$65 Application Fee. (The application fee for AP II will be waived if you successfully complete AP I)

Applications received without payment and or supporting documents by the application deadline will be processed as incomplete.

### Step 1. Create your online application profile at [https://www.mykpsahs.com/Applicant/ApplyOnline\\_Login.aspx](https://www.mykpsahs.com/Applicant/ApplyOnline_Login.aspx).

A completed application includes the following:

- Submitted online application.
- \$500 Course Tuition
- Lab Materials (plus *shipping and handling*) Lab materials are purchased separately. See schedule of charges for [AP I/II](#)
- \$200 Book Fees ( *books are purchased separately*)
- Application Handling Fee of \$65.00 (non-refundable) via PayPal once you have completed your online application.
- Official Sealed Transcripts: **All foreign diplomas and documents must include an official notarized translation in English and be evaluated by a foreign transcript evaluation agency prior to submission. Photocopies are not accepted.**


**Step 2. Mail your Official Sealed Transcripts to:**

Kaiser Permanente School of Allied Health Sciences  
 Attn: Admissions Department  
 938 Marina Way South  
 Richmond, CA 94804  
**Faxed/E-mailed transcripts are not accepted.**

**Step 3. Verify you have the required equipment:**

- Personal computer with Internet Access
- Adobe Acrobat
- Microsoft Office Suite
- Web Browser (e.g. most current version)
- Web Camera
- Ability to record, send, and upload files

**Step 4. Completing the Enrollment Process:** *Once Admissions has reviewed your online application, the following must be completed to finalize your enrollment.*

1. Submit Official Transcripts.
2. Attend the Mandatory Online Orientation. ***See dates listed above.***
3. Complete and sign the course Enrollment Agreement and forms ( to be provided prior to scheduled online orientation)
4. Purchase the required book and lab materials (instructions for purchasing lab materials will be provided once course enrollment has been confirmed).

**Lecture/Lab Schedule\*\***

Schedule	Lectures-Hybrid	Labs-Hybrid
	Monday 9AM - 10:30AM	Monday 10:30AM - 1:30PM
Spring 2018	AP I	Lab schedule will be provided in the course syllabi.
Summer 2018	AP II	Lab schedule will be provided in the course syllabi.
Fall 2018	AP I	Lab schedule will be provided in the course syllabi.
Winter 2019	AP II	Lab schedule will be provided in the course syllabi.

\*\*A&P Labs schedules will be given to students on their first day of instruction. **Schedule is subject to change.**