

# KPSAHS Privacy Practices Statement

Date: January 1, 2025

## Introduction

The California legislature has adopted various laws to safeguard Californians' privacy, the latest of which is the California Consumer Privacy Act (the "CCPA"). The CCPA was enacted to give consumers (residents of California) certain rights with respect to their personal information collected by businesses, including the right to know what personal information is being collected about them.

The CCPA requires businesses to inform Covered Individuals of the categories of personal information collected about them and the purposes for which those categories of personal information are used. For purposes of this CCPA Notice, a "Covered Individual" is a resident of California whose information is collected by the Kaiser Permanente School of Allied Health Sciences ("KPSAHS").

KPSAHS is committed to protecting the privacy of all Covered Individuals and to complying with all privacy laws. As a result, this CCPA Notice is being provided to Covered Individuals to inform them of the categories of personal information KPSAHS may collect about them and the purposes for which KPSAHS collects that information. KPSAHS never sells or rents personal information to a third party.

## Categories of Personal Information Collected

**Identifiers** such as name, email(s), phone number(s), postal address, photocopies of government-issue photo IDs, social security or tax ID number, Kaiser Permanente employee ID number, student ID number, signature, or similar identifiers.

**Demographic information** such as race, ethnicity, sex, date of birth, citizenship status, disability status, languages spoken, marital status, veteran status, history of criminal convictions.

**Background information** such as education, employment, employment history, criminal convictions, union membership, standardized exam scores.

**Financial/financial aid records** such as financial aid awards, scholarship awards, credit card number, sources of KPSAHS educational funding (inc. loans), household income.

**Audio, video, and other electronic data** such as photographs, video, and audio recordings.

**Medical information** such as health insurance information, medical information, drug screening results.

**Post-completion information** such as employment, salary, licensure/credential, and publicly available information.

## Purposes of Use

KPSAHS may use the above categories of personal information for the following business purposes:

- Admissions decisions
- Administering enrollment, registration, scholarships, and financial services
- Providing instruction and student services

- Providing ADA accommodations
- Clinical education site placement
- Marketing and promotional purposes
- Analyzing and improving our services and operations
- Publishing honors society induction ceremony programs and graduation programs
- Student learning outcome assessment
- Complying with legal or accreditation obligations
- Supporting general business operations

## Disclosure of Information

KPSAHS may disclose personal information to any person performing audit, legal, operational, accreditation, employee recruitment, or other services in conformance with applicable law. KPSAHS will use information which does not identify the individual for these activities whenever feasible. Information disclosed to vendors or contractors for operational purposes may not be re-disclosed to others, except as permitted by KPSAHS and applicable law. KPSAHS may disclose personal information when required to do so by a subpoena, court order, or search warrant.

Refer to the *KPSAHS Academic Catalog* for policies governing disclosure of academic records.

## Retention of Information

KPSAHS will keep personal information of Covered Individuals no longer than necessary to fulfill the Purposes of Use described in this Notice or for a longer duration in order to comply with legal or regulatory obligations.

## Questions or Deletion/Correction Requests

Covered Individuals may request that personal information that KPSAHS collects about them be deleted. When the personal information collected is needed to comply with a legal obligation, to perform an action consistent with the requester's expectation based on their business relationship, or other reasons covered under the CCPA, KPSAHS may not be able to fulfill requests to delete personal information. Covered individuals may also request that inaccurate information they have provided to KPSAHS be corrected.

If you have any questions about this Privacy Practices Statement, please contact KPSAHS at [KPSAHS-Privacy@kp.org](mailto:KPSAHS-Privacy@kp.org) or call (888) 299-0077. Name or address changes may be submitted directly to Student Records ([KPSAHS-Student-Records@kp.org](mailto:KPSAHS-Student-Records@kp.org)) using the applicable form (available at [kpsahs.edu/student-forms-0](https://kpsahs.edu/student-forms-0)).

## Revisions to this Privacy Practices Statement

KPSAHS may revise this Privacy Practices Statement from time to time as we add new features or as laws change that may impact our services. Any revised Statement will apply both to information we already have about you at the time of the change, and any personal information created or received after the change takes effect. We include a version number on this Statement consisting of the date (year, month, and day) it was last revised. We encourage you to periodically reread this Privacy Practices Statement to see if there have been any changes to our practices that may affect you.