# Medical Assisting Certificate Program KP San Francisco Mission Bay



#### READ THOROUGHLY BEFORE BEGINNING YOUR ONLINE APPLICATION

#### You must meet all of the minimum requirements to apply

18 years of age or older
High School Diploma or GED Certificate
U.S. Citizen or Eligible non-Citizen (SSN required)

### **Official Transcripts**

- Contact your high school to order your official transcripts. (GED transcripts can be ordered from www.GED.com.)
- Official transcripts must be received by KPSAHS on or before 6:00 PM on the application deadline. Instructions on ordering transcripts can be found on our <u>website</u>.
- Copies of high school diplomas, college transcripts, and transcripts sent directly from applicants will not be accepted

### **Required Documents**

Email copies to admissions@kpsahs.edu:

- U.S. Government-issued photo ID (Driver's license, state ID card, etc.)
- Proof of vaccination against COVID-19

#### Wonderlic Scholastic Level Exam

The KPSAHS Admissions Team will email you a link to take the Wonderlic assessment. You must achieve a score of 15 or higher.

## **Apply Online**

- Complete your Online Application (Be sure to choose SF Mission Bay Satellite Campus)
- Pay the \$50 Application Fee

Visit the <u>Apply Now</u> page and/or the <u>Academic Catalog</u> for additional information

If you need help or have any questions at all, please email admissions@kpsahs.edu or call us at (510) 231-5123